

TENANTS FEES FOR RENTED PROPERTIES

Service	Charge
Administration charges. Referencing up to two tenants (identity, immigration and visa confirmation, financial credit checks, obtaining references from current or previous employers/landlords and any other relevant information to assess affordability) as well as contract negotiation (amending and agreeing terms) and arranging the tenancy and agreement.	15 days rent including VAT
Additional references for tenants and guarantors. Processing the application, associated paperwork and referencing.	£60 inclusive of VAT
Standard deposit Deposit if pets are in situ.	1.5 month's rent required 2 month's rent
Check out charge for attendance of an independent company to compare the condition of the property to the inventory. To be paid before the commencement of the tenancy.	£120 inclusive of VAT
Changing the move-in date	£60 inclusive of VAT
Move-in within five working days	3 days rent plus VAT
Additional copy of inventory	£36 inclusive of VAT
Rent reminder letter. Where rent is overdue and tenant has not responded to telephone calls or emails.	£18 inclusive of VAT
Change of occupant, including additional occupant, during the tenancy	£300 inclusive of VAT
Renewal of the Tenancy Agreement	£96 inclusive of VAT
Onward references. To provide written or email reference.	£36 inclusive of VAT
Prevention of access to property for inspection	£60 inclusive of VAT
Failure to check out at the time specified	£96 inclusive of VAT
Rearrangement of check-out	£72 inclusive of VAT
Relocation of items after check-out	£36 per hour inclusive of VAT
Replacement of damaged or broken items at the end of the tenancy	Cost of the items plus a 'shopping fee' of £36 inclusive of VAT
If cheque for any monies is dishonoured	£36 inclusive of VAT
If standing order is not cancelled at the end of the tenancy	£36 inclusive of VAT

Independent redress provided by The Property Ombudsman.

Client money protection provided by Client Money Protect